

# Belmont Golf Club

801A Pacific Highway  
MARKS POINT



## Corporate Golf Day – Booking Form

### Event Organisers

Lake Macquarie Golf Schools  
P.O Box 8062  
MARKS POINT 2280

Phone: 4945 2058  
Fax: 4945 9383  
Email: limgs@optusnet.com.au



Indicates office use only

Company/Group																									
<b>Contact Details</b>																									
Name																									
Address																									
		Postcode																							
Phone														Mobile											
Email																									
<b>Golf Day Details</b>																									
Date																									
Number of Players						Green Fees				\$															
Format of the Day eg 4 person ambrose, individual stableford																									
Shotgun Start		Yes		Time				Tees																	
		No																							
Check-in Time																									
Tee Off Time																									
Special Instructions																									

### Catering Requirements

Breakfast	Yes		No		Time		\$
Brunch	Yes		No		Time		\$
Lunch	Yes		No		Time		\$
Dinner	Yes		No		Time		\$
Other	Yes		No		Time		\$
Catering/Special Instructions	Breakfast						
	Brunch						
	Lunch						
	Dinner						
	Other						

### Bar Requirements

Drinks Cart	Yes		No		Time		\$100.00
	Who to Pay		Dry Till	Y/N		On Consumption	Y/N
Drinks	On Arrival		Dry Till	Y/N		On Consumption	Y/N
	After Golf		Dry Till	Y/N		On Consumption	Y/N

### Function Room

Room Required	Yes		No		Table Set Up	
Special Instructions						

### Motorised Golf Carts

Carts Required	Yes		No		Number Required		\$36.00 per cart
Who to Pay	Client				Individual		
Special Instructions							

### Lake Macquarie Golf Schools Services

Score Cards									
Company Logo on Card	Yes		No						
Players Names on Card	Yes		No						
Rules of the Day	Yes		No						
Long Drive	Yes		No		Holes				
Nearest the Pin	Yes		No		Holes				
Welcome/Explain Rules of the Day			Yes		No				
Collate Score Cards			Yes		No				
Write Up Board			Yes		No				
Prize Table			Yes		No				
Golf Clinic			Yes		No		\$100.00		
Golf Professional to Circulate/Play			Yes		No		\$400.00		
Hire Clubs (basic set)			Yes		No		\$20.00		
Pull Buggies			Yes		No		\$5.00		
Client to Pay – Hire Clubs/Pull Buggies			Yes		No				
<b>Client to Provide</b>									
Electronic Logo (eg jpeg, tif)			Yes		No				
Players Names (LMGS template)			Yes		No				
Additional Information									

See over for more information.

Thank you for your booking. We look forward to working with you to ensure the success of your golf day.

## Booking Confirmation

Tentative bookings will be held for a period of 28 days only, after which time the date will be released. A non-refundable deposit of **\$500** is to be lodged with each confirmed booking. If the function proceeds, the total deposit will be credited to the customer's account.

**Upon no circumstances are food or beverages allowed to be brought onto the Club's premises.**

Menus, beverage arrangements, entertainment requirements, room plan, starting and finishing times must be confirmed in writing (email is acceptable) 14 days prior to the function.

Final numbers must be confirmed (in writing or email) no later than 4 days prior to the day of the event. These numbers may be increased up to 48 hours prior to the function, but not decreased.

## Dress Regulations

### Acceptable

- **Collared shirts** that must be tucked in at all times.
- **Bottoms:** Tailored slacks, shorts and skirts.
- **Shoes:** Regulation golf shoes must be worn on the golf course. Scuffs, thongs and sandals are not permitted. Golf shoes may be worn in the Clubhouse.
- **Spiked Shoes:** The wearing of metal spiked shoes is **not permitted** at Belmont Golf Club. Alternatives are soft spikes, or dimple-soled shoes.

### Not Acceptable

- Short shorts, short dresses, short skirts, stubbies, tracksuits, surf wear and football wear (denim jeans are discouraged).
- **Mobile telephones** should be switched off or on silent when on the golf course and may be used inside the Clubhouse.

## Pull Buggies

Hand pulled buggies must have wide tyres. Alternatively these can be hired from the professional at \$5 each.

## Signage

Signage is welcome to be placed, by our course staff, on the 1st and 10th tee area and the practice putting area.

Signage from your sponsors on your requested holes – these need to be delivered no later than 1 day prior to event with a list of names and sponsors for each hole.

Additional signage requirements are subject to Club Management approval and a sign-handling fee may be applicable.